

PSA meeting Maskinvägen - 27th october 2014- and 19th november 2014

1) PSA MEMBERS

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|--|------------------------|
| - Ducklings: Jenny Dygve | dygve@hotmail.com |
| - Penguins: Sanjeevi Perera | kandy.perera@gmail.com |
| - Kiwis: Madelene Faleij | faleijm@gmail.com |
| - Cockatoos: Susanna Perkins-Mayrhofer | susanna@herzogengut.at |
| - Flamingoes: Pernilla Skareson | pernilla@skareson.se |
| - Peacocks: Shadi Amundin | shadi@amundin.com |

PSA-parents presentation, pictures and tel numbers will be shared on the PSA-board by the entrance of the pre-school

2) How will we work within the PSA-group?

- Adriana will send the minutes
- Adriana will send the PSA parents an email about what we will be discussing in advance
- PSA parents will gather issues and questions that parents would like to bring up to the PSA-meeting

3) **Capoeira classes** We have a break now because China(The teacher) in in Brazil We were supposed to have a substitute but China could not find someone appropriate. We will restart in january

4) Problems to open attachments and Youtube videos

We have been changing our way for sharing documents, photos and videos due a change of policy within Futuraskolan. **We can't do as we did before.**

We are still working on how we will be sharing these documents.

Darren has 3 hours a week to work with IT in which he is focusing to find the best solution

The You tube videos are private but we have dropped this option anyway.

That is why we have been having problems... But we will soon fix it!

5) Parents are wondering if we have action plans in case of crisis

I am sharing some of our policies and procedures

6) Market day

Market day will take place in May in order to raise money for the Summer party

We will talk more about it next term

7) Traditions

We have celebrated Halloween and we will be celebrating Thanks giving, Nobel day and Lucia during this term. Adriana will send the calender for next term with the traditions that we

will celebrate. Some parents would like us to introduce more religious traditions from other countries.

We try to celebrate the nationalities that we have represented at the pre-school and even if we don't have big celebrations, we are always working with traditions from different countries. We have, f.ex several bollywood arts and craft in the afternoon, we have Capoeira...We have been thinking about celebrating the chinese new year (We have teachers and children from China and also Japan day - Where we can do some origami.

8) Some parents are wondering why they don't have always a teacher from their classroom receiving the children in the mornings

The pre-school is open from 07.00 until 17.30 and it's not possible to have teachers throughout the day. The groups have group planning time in the mornings and even individual planning time in the afternoons. We also have to take away hours from their schedule in order to have these hours for staff meetings, parents meetings, workshops, lucia, halloween etc This is crucial if we really want to give the children quality learning activities.

In the mornings until 09.15 all the children are outside in the playground and all the teachers are in charge of all the children arriving between 07.00-09.15.

In the afternoons from 16.00 until 17.30 the children are also gathered outside or sometimes inside and teachers are all together in charge of the children.

We see these moments as a great opportunity for children and staff to get to know each other. Children are usually very safe with all the staff members and they are known by everybody.

If parents would always want to have the classroom's teachers available for the children, then it's important to know that this is possible between 09.15 until 15.30

Before and after these hours, the teachers are together taking care of the children.

It's important for parents to find out when your child's group have planning. These days the staff will only be available after 09.15

9) Use of Ipads and movies at the pre-school

Some PSA- parents feel that we should ask parents before showing movies and they are wondering how we are using IPADs

Ipads, Youtube and Movies are shown according to our theme and always in a pedagogical way. F.Ex during halloween we showed movies with ghosts and witches.

Ipads, Apps, movies, Youtube etc are IT techniques and resources that we are introducing to the children (As teachers we need to follow the world's development in IT)

But it's not taking away other activities at the pre-school

Ipads are used as a complement.

Children even dance together with it, they interact etc.

Movies are always shown as a learning tool and it always has a pedagogical thought behind it... "Despicable me" movie were used a lot to reinforce our equality plan as well as the social skills within the children's group

We will continue to use movies, youtube and films as well as Apps and Ipads in order to reinforce our pedagogical approach. If parents don't want us to show movies, youtube, etc to their child, please inform it to the teachers(In a written papper or by e-mail).

10) Outings

Some PSA parents are concerned with the outings and our safety routines.

We have revised our outings routines but although we follow procedures and try to make it as safe as possible, we can never guarantee 100% safety.

If parents are no comfortable with the outings, they can tell staff members that their child is not supposed to participate. Some PSA parents would prefer outings near the pre-school where children would not take public transportation.

Parents that don't want their children to participate in outings by using public transportation shall inform the teachers (In a written papper or by e-mail)

11) Yellow signs - "We speak swedish in Sweden"

We had some yellow signs where it was written "We speaks swedish in Sweden" attached to our sign outside our pre-school.

This is not something that has happened often. It happened during the elections.

But if it happens again, we will contact the police

I have talked to the teachers and they said it happened a couple of times before.

12) Gate closed and chained

We want to remind all parents to close and chain the gate at all times!

You don't need to leave the gate open for the parent coming behind you.

Safety for the children is more important!

13) New staff members and substitutes

PSA parents want new staff members to be introduced to all parents(not only the parents from the classroom where the staff will work.)

In the entrance of the pre-school you can see the names and pictures of all the staff members working in the classrooms.

Whenever we have a substitute working for a longer period, we will introduce them to parents, but if someone is sick and we need a substitute for the day, we will not introduce them to parents. It is important to point out that all staff members have to present the police register before starting to work with us. Substitutes working for the day/hour are not allowed to be alone with the children.

PSA-parents suggested a Board for substitutes - with pictures and names in the entrance of the pre-school... We will fix it!

14) PSA parents want to have the front door with a code lock

According to fire safety we can have a cod lock inthe entrance door

Adriana will check which one would be best for us and we will introduce it in our pre-school

15) Snack time

Some parents are complaining about us not serving fruits in snack time.

Here are the meals during the day:

- 07.30 Breakfast - We serve sandwiches (with butter, cheese and turkey + milk)
09.30 Fruits (during circle time- Children can eat as much as they want)
11.00-13.00 Lunch (always 5 different sallads and the menu can be found in the entrance of the school)

14.30-15.00 Snack
16.30 Fruits

We have also a schedule with what we serve for snack during the week.

It can be :

- porridge with cinnamon, apple mouse and raisins + milk
- Yogurt with cornflakes and raisins + milk
- Sandwiches (soft and hard bread) with turkey, cheese and butter + milk
- fruit smoothies with milk + sandwiches
- fruit sallad with and sandwiches

Children are always allowed to eat as much as they want .

16) contact list- PSA parents will ask

PSA parents will contact the parents from each group in order to know if they are willing to share their contact info with the other parents.

Please make sure

17) Lucia Celebration

PSA-parents would prefer to have the Lucia train and also the “fika” outside.

We can´t change the Lucia time because we need to have it during our open hours.

The Lucia celebration will be on 12th december(friday) 15.00-17.30

Part-time children are welcome to participate!

The majority of staff members would like to have the Lucia train outside and the “fika” inside because they appreciate the opportunity to sit and mingle with parents in a relaxed way.

We would like to have your opinion about it. Please contact your PSA- representative and vote! Shall we have the FIKA Inside or outside?

18) How often Nappies are changed?

I am sending the schedule for changing diapers/nappies. The groups follow this schedule but children are changed throughout the day when necessary- f.ex when they poop.

19) Bathroom cleanliness

We are reinforcing cleanliness in the bathrooms by not allowing children to go alone. Until they are well aware about how to use the bathroom and leave it afterwards, all children will be accompanied by a teacher.

The cleaning company cleans the pre-school (including bathrooms) everyday and there is one staff member in charge everyday to freshen up the toilets after lunch time